



1101 WILSON BOULEVARD, ARLINGTON, VA 22209

TEL (202) 682-0100

FAX (202) 204-0071

WWW.APHSA.ORG

American Association of Health and Human Services Attorneys (AAHSA) Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) American Association of SNAP Directors (AASD) IT Solutions Management for Human Services (ISM) National Association of Public Child Welfare Administrators (NAPCWA) National Association for Program Information and Performance Measurement (NAPIPM) National Association of State Child Care Administrators (NASCCA) National Association of State TANF Administrators (NASTA) National Staff Development and Training Association (NSDTA)

Dear _____

I would like to attend the annual American Public Human Services Association (APHSA) American Association of SNAP Directors (AASD) and National Association of TANF Administrators (NASTA) Annual Education Conference which will be held from August 23-26, 2020 at the Hyatt Regency, Milwaukee, WI. I have reviewed the agenda and feel the return on investment would be a major benefit as the event aligns to the priorities of our department and agency.

It's a very worthwhile investment given the level of education and networking provided.

Over the course of the conference, I'll have access to:

- Education in the health and human services field as it relates to my role in the agency;
• Presentations covering the latest trends and top-of-mind questions from health and human services experts and federal government leaders; and,
• Multiple opportunities to network with peers where I can exchange ideas with other leaders who have the same role or challenges.

I am seeking approval for the registration fee and travel expenditures. The full conference registration is \$670 for APHSA members / \$720 for non-members per person. Early registration ends on August 2, 2020. The conference hotel block closes on August 2, 2020 and the room rate is \$125 plus taxes, per night.

Below is a complete breakdown of the estimate conference costs:

Table with 2 columns: Area, Fee. Rows include Conference Registration, Airfare, Transportation, Hotel, Meals*, and Estimated Total.

*Conference registration includes breakfast, each day, an awards luncheon and one networking receptions.

The American Public Human Services Association advances the well-being of all people by influencing modern approaches to sound policy, building the capacity of public agencies to enable healthy families and communities, and connecting leaders to accelerate learning and generate practical solutions together.

INFLUENCE. BUILD. CONNECT.

I've attached the current agenda-at-a-glance with sessions highlighted that focus on our key priorities. A few of the presentations that I plan to attend include:

- _____
- _____
- _____

Other staff members in our organization will be able to benefit as well. I will meet with the team when I return to relay recommendations and action items as well as circulate a detailed actionable Trip Report.

Please accept this proposal to attend as I'm confident in the significant return we will receive for the investment.

Thank you for your consideration.

Sincerely,
